

ACH Enrollment/Change Authorization Form

Request Type:				
		fellow Energy, LP:	Owner/Vendor ID:	
Entity Informati	ion			
Vendor Name:				Date:
FEIN or SSN:				
Phone Number:		Remit to Ema	ail:	
Mailing Address:				
	Stree	t Address		
	City			State ZIP Code
ACH Details				
Name on Bank Acc	count:		Routing Numb	er:
Bank Account Number:			Bank Nan	ne:
Account Type:		Checking	Bank Addre	SS:
		Savings		
		Other		
Disclaimer and	Sign	ature		
bank account liste due to incorrect of depositing funds	ed abov or inco to my	fellow Energy, LP ("LONGFELLOW ENI ve. Further, I agree not to hold LONGFE mplete information supplied by me or l v account. This authorization remains Y from the undersigned requesting term	ELLOW ENERGY res by my bank or due in effect unless 3	sponsible for any delay or loss of funds to an error on the part of my bank in
Authorized Signature:				Date:
Return Instruct				
		uire you to complete all fields on the forn form and any required documentation t		
NOTE: A voided ch	<mark>neck or</mark>	letter from your financial institution mus		r application to be processed.
MAIL: Longfellow Energy, LP Attn: Treasury Departme 8115 Preston Road, Suite Dallas, Texas 75225			EMAIL: achenrollment@riata	<u>cq.com</u>
		8115 Preston Road Suite 800 Dallas, Texa	as 75225 Phone: (9	972) 590-9900



We are pleased to offer electronic ACH (Automated Clearing House) payments to you. ACH payments provide an alternative to paper checks, affording you the following advantages:

- Better cash management forecasting accelerated funds availability certainty of delivery
- Establishment of excellent payment and credit records
- Reduced operating costs through the elimination of paper check handling and check depositing
- Eliminating the possibility of stolen checks; stop payment charges and check reissue costs
- Reduction of bank service charges and check fraud
- Being part of "Going Green" by reducing paper

Enrolling means payment will deposit into your bank account the day payment is issued, eliminating use of paper checks and mail delays. Remittance detail notifying you of an upcoming payment will be provided via email.

FAQ's

How do I get started? Complete and sign the ACH Authorization Form and return along with a voided check or bank letter. Please be sure to sign the ACH Authorization Form. Without your signature, we are not authorized to set up ACH for you or your company. Below reflects where you can find the bank routing/bank account numbers that need to be included.

NAME ADDRESS CITY, STATE ZIP				0123 01-2345/6789
		DATE		
PAY TO THE ORDER OF			\$	
			,	OLLARS
BANK NAME ADDRESS CITY, STATE ZIP				CLEARS
FOR				
0123456784	01111557895	1210 0121		
	· · · · · · · · · · · · · · · · · · ·			

Routing Number Account Number

What is the process of enrolling in ACH? Once we receive your completed form and voided check or bank letter, the form is sent to the team that builds the ACH set up. After verification, the programming is built and assessed. You will continue to receive checks until the programming has passed all tests.

What needs to happen if we change account numbers or financial institutions? If you want to change your ACH electronic authorization, please complete, and sign another ACH Authorization Form and submit it along with a voided check or bank letter. The process is the same as described above.

Our company has a standard letter that outlines our banking information to be used for ACH. Can you accept this letter instead of completing an enrollment form? We can certainly use the letter in lieu of completing our form. However, we require you to sign, date and provide the effective date of new bank activity on the ACH Authorization Form. *Without your signature, we are not authorized to set up ACH for your company.*

For questions, please contact the Treasury Department at:

achenrollment@riatacg.com